

## 13. Running a Great Meeting



A meeting can be valuable and efficient or a time-consuming waste of energy and effort. This Skillpod will make sure that your meetings will be great again.

### Do You Need a Meeting?

Too many mediocre meetings can establish themselves in the diary and become habit. This Skillpod will address this and many other meeting related inefficiencies.

### Before, During and After

A group of people turning up at a meeting that either has no agenda or a poorly drafted one is a very expensive piece of time mismanagement. This Skillpod looks at how to make the entire process, before, during and after more efficient.

Contact [lene@theglassceilingproject.com](mailto:lene@theglassceilingproject.com) to help your staff master this skillset.

*“Lene is an excellent moderator with deep industry knowledge honed from her considerable experience working for exchanges, regulators and sell-side firms, which proved invaluable in driving our think-tank style discussions.”*

Mike Burton  
CEO - Q15

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